

# **APPENDIX 'A' TO NOTICE INVITING TENDER**

## **CANTONMENT BOARD AMBALA**

Name of Work : **Stitched school uniforms for CB School students.**

1.	Estimated Cost	Rs 05 Lac
2.	Earnest Money Deposit	Rs 10000/-
3.	Security Deposit	Rs 5% of the tender value
4.	Cost of Tender Document	Rs. 1000/-
5.	Date of tender creation	12.03.2018
6.	Publishing date of Tenders	12.03.2018
7.	Document downloading start date	12.03.2018
8.	Document downloading end date	22.03.2018
9.	Last date of submission of Tender	22.03.2018 upto 1600 hrs
10.	Date & Time of opening of Technical bid	23.03.2018 at 1600 Hrs on wards.
11.	Date & Time of opening of Financial bid	Will be intimated on line after completion of evaluation of tech. bid application (cover-I)

No.ACB/ Store /TDR/2018/ 373/2  
Office of the Cantonment Board,  
Ambala ,(Pin-133 001), Haryana.  
Dated, the 12 .03.2018

Sd/-  
Chief Executive Officer  
Cantt Board, Ambala Cantt.

## APPENDIX 'A' TO NOTICE INVITING TENDER (CONTD/..)

E-tender for Supply of Stitched School uniforms for CB School students of different sizes for superior quality approx. 1200 Nos. are invited from the firms physically dealing in supply of school uniforms/ upto 1600 hrs on 22.03.2018, which will be opened at 1600 hrs on 23.03.2018 in the presence of those tenderers who choose to be present in the office of the Cantonment Board, Ambala.

1. Any interested firm / suppliers who wants to participate in the above said tender , shall note that Demand Draft/Banker's cheque shall be drawn in favour of **CEO, CANTT BOARD** Ambala on account of Cost of Tender documents. the same shall be non-refundable if the tender is issued to the applicant firm /firm. However the same shall be returned to the applicant, in case if the tender is not opened due to technical error .
2. Uploading of bid does not constitute any guarantee for opening of price bid of tenderer. Opening of financial /price-bid (cover No 2) of tender will be decided by the Competent Authority/ Accepting Officer based on interalia, past track record, financial position & experience of similar works executed by the applicant/firm and other terms and conditions regarding eligibility.
3. The accepting officer shall receive applications (Technical Bid Cover No 1) which will be accompanied with the following scanned documents in pdf format ;
  - a) Experience of manufacture/ supplier of school uniforms of past 03 years,/ Firm Registration Shop Act / KVIC registration.
  - b) ITR / TDS certificate of last three years,
  - c) Average Turn Over Certificate of min. of 10 lacs duly signed by CA of 03 years
  - d) Experience Certificate of 03 years supply order of similar supply be attached.
  - e) Income Tax Account No./ Pan No.
  - f) GST No.
  - g) Affidavit from Notary mentioning therein that firm has never been blacklisted by any Govt Deptt.
  - h) Any relevant document showing the proof of cost of Tender and EMD

**Note : The firm is bound to provide the uniforms to 05 CB Schools as per actual sizes of the students, the payment will be released after satisfactory report of the Head Teachers.**

4. Further it is also to be noted that technical bid will be opened at stipulated date and time as mentioned below and above documents will be perused/ examined and in case of any deficiency, the tender will be rejected and the Price/ Financial Bid Cover No 2 will not be entertained.
5. Price/ Financial Bid Cover No 2 will be opened at stipulated date and time as intimated online after completion of evaluation of tech. bid application (Cover I).
6. The decision of the Cantt Board shall be final and binding. No applicant/firm shall be entitled for any compensation whatsoever for rejection of his application/non opening of cover No 2 (Price bid).
7. For submission of e-tender bidders are requested to get themselves registered with [www.eprocuremes.gov.in](http://www.eprocuremes.gov.in) website along with class-II/III Digital Signature certificate (DSC) issued by authorized CA/RAA/ under IT Act 2003.
8. For complete details refer website [www.eprocure.gov.in](http://www.eprocure.gov.in) at CPP portal and [www.cbambala.org](http://www.cbambala.org) .

9. Any change/modification in the tender enquiry will be intimated through above mentioned website only. Bidders are therefore requested to visit our website regularly to keep themselves updated.
10. In case, tender is accepted in favour of a specific firm after being lowest, the agreement /contract shall be executed by the said firm only. Under no circumstances, subletting in any form shall be allowed. Even the 'Power of Attorney' shall not to be accepted /allowed
11. The Accepting Authority reserves his right to accept a tender submitted by a public undertaking, giving a price reference over other tender(s) which may be lower, as are admissible under the Government policy. No claim for any compensation or otherwise shall be addressable from such tenderers whose tenders may be rejected on account of the said policy.
12. Tender must be submitted online only. Intimation of tenders quotations through a telegram will not be taken cognizance of.

## **TERMS AND CONDITIONS**

1. E-tender for Supply of Stitched school uniforms for CB School students different sizes for superior quality approx. 1200 Nos. are invited from the firms physically dealing in supply of school uniforms upto 1600 hrs on 22.03.2018, which will be opened at 1600 hrs on 23.03.2018 in the presence of those tenderers who choose to be present in the office of the Cantonment Board, Ambala.
2. Alongwith the tender, the tenderer should have to pay this office the Tender fee of Rs. 1000/- per Tender (Non-Refundable ) and Earnest Money deposit of Rs.10000/- per Tender (Refundable) by way of a Demand Draft drawn in favour of Chief Executive Officer, Cantonment Board, Ambala on or before 22.03.2018 at 1600 hrs along with a covering letter mentioning the details of DD for the tender of so and so .
3. On intimation by this office, the successful tenderer, wherever required, should have to pay this office the eligible amount of security deposit by way of a Demand Draft /FDR drawn in favour of Chief Executive Officer, Cantonment Board, Ambala.
4. The tenderers must have experience of providing similar services/supply amounting Rs.10 lacs or more in a financial years.
5. Rate should be inclusive of all charges / rates / taxes, etc and delivery should be for Cantt Board Ambala. Rates of each item should be valid for one year w.e.f. from the date of Tender submission.
6. Tender documents should be downloaded from the site given.
7. Rate and other required details should be written very clean and clear on the documents downloaded so as to easily readable/understood by this office. No over –writing is allowed. Failure of the same from your side, rates and other information assumed/ considered by this office shall be binding/ agreed to you. And as such no any complaint in this regard will be attended by the CEO/ Cantonment Board, Ambala.
8. Thus scanned copies of Tenders, as downloaded, after writing down of the Rates and writing down of the required information, will be uploaded upto 22.03.2018 at 1600 Hrs together with an Earnest Money Deposit and “Tender Form Fee, as above. The scanned copies of other documents, such as Firm Registration Shop Act, PAN, GSTIN NO. Experience Certificate , if any , in this said field and other connected documents also have to uploaded along with the tender documents. The same will be opened on the date and time as intimated online after completion of evaluation of tech. Bid application (Cover-I) in the presence of Tenderers.
9. Sample of Uniform can be seen in the office in any working days, Any query/ doubt , if any regarding tender terms and conditions tender items etc. may get cleared by the Tenderer from the office /Store Section before submission of tender. No complaints

thereafter will be attended by the CEO/Cantonment Board. Sample of the product can be seen at office on any working days between office hours.

10. The decision of the CEO/ Cantonment Board, Ambala in the matter, will be final and it does not bind itself to accept the lowest or any other tender.
11. The CEO/Board has the right to reject or accept any or all the tenders at any time, without assigning any reason.
12. No tender will be accepted on lump-sum-rate. The rate of each item will be the basis of acceptance. The undersigned/ Board reserves the right to order any items or all items of tender partly/ fully/ higher quantity.
13. Breach of the any of the condition will make the tender liable for forfeiture of Earnest money and the loss of the Board, if any, over the above the said sum shall be recovered from the tenderer.
14. No conditional tender from the tenderer will be accepted. Only online Bid is accepted.
15. Each and every page of the tender should be signed by the Tenderer and should be stamped with proper authority and scanned copy of all this tender should be uploaded on the site given.
16. Rate should be quoted for particular Brand as prescribed in the Tender only.
17. Successful Tenderer will have to complete entire supply or quantity within a period as mentioned in supply order. Payment will be made on the satisfactory testing of materials, etc.
18. The Tenderer shall bear all the costs associated with the preparations and submission of Tender. The purchaser will not be responsible or liable for any costs, outcome of the tendering process.
19. The amount deposited by Tenderer as Earnest money deposit and security deposit shall carry no interest during the entire period for which it remains with Cantonment Board, Ambala.
20. The tenderer may withdraw his tender before opening of Tender provided that the written notice for the withdrawal is received by the CEO one hour prior to the last date and time prescribed for submission of tender.
21. The Cantonment Board reserves the right to increase or decrease the quantity which is specified in the Tender without any change in price quoted or other term conditions.
22. In the event or any question dispute such matter will be entertain by the Committee of Arbitration formed under section 327 of the Cantonment Act, 2006.
23. In case if the tenderer fails to carry out supply/ undertake the work at his quoted rates or agreed rates after negotiations, Cantonment Board reserves the right to forfeit the Earnest Money Deposit and Security Deposit and may black list the tenderer for future.
24. Rates once fixed will remain valid for the period of delivery. Increase and decrease of taxes / duties will not affect the quoted price during this period.
25. Necessary Income Tax TDS etc as applicable will be deducted from the payments.

Chief Executive Officer,  
Cantonment Board, Ambala.

I/ We hereby undertake to abide by the above conditions for supply and in case of breach of any of the condition; I/We have no claim for the refund of Earnest Money and Security deposit.

Name, Signature and  
Stamp of the Tenderer

Date :

**Proforma for Declaration by Tenderer regarding relative in CBA.**

(To be signed by the Tenderer with seal invariably)

I..... do here by certify that none of my relative(s) is in the service of Cantonment Board, Ambala . In case at any stage it is found that the information given by me is false/ incorrect Cantonment Board shall have the absolute right to take any action as deemed fit without any prior intimation to me.

Name , Signature & Stamp of the Tenderer

Date :

Place.:

**QUESTIONNAIRE FORMING PART OF TENDER  
TO BE FILLED IN AND RETURNED.**

1.	Full Name of the Firm (In Capital letters)	
2.	Firm Address :	
3.	a) Telephone No.	Office                      Res.
	b) Fax No.	
	c) Mobile No.	
4.	Is the firm proprietary/ Partnership/ Ltd Co./ pvt. Ltd co. etc.	
5.	Name of Proprietor or Partners/ Directors.	
6.	Is the firm registered with any Govt./ Semi Govt. Undertakings, if so furnish details of registration.	
7.	Has the firm been black listed by any organisation, if so attach the details of the same.	
8.	Income Tax Account No./ Pan No.	
9.	Shop Act No./ Registration No. and Valid upto.	
10.	GSTIN NO.	
11.	Any other document	

I do hereby certify that the above mentioned particulars are true and correct. In case at any state it is found that the information given by me is false / incorrect Cantonment Board, Ambala shall have the absolute right to take any action as deemed fit without any prior intimation to me.

Name, Signature and Stamp of the Tenderer

Date :

Place :

DECLARATION REGARDING BLACK LISTING / DEBARRING FROM TAKING PART IN  
TENDERS BY CENTRAL GOVT. / STATE GOVT/ LOCAL BODY/ CANTONMENT BOARD  
/ CORPORATION/ NAGARPALIKA ETC.

( To be signed by the Tenderer with seal invariably)

I/ We (Name)

Proprietor/ Partner / Director(s) of M/s \_\_\_\_\_

Hereby declare that the firm / company / namely M/s \_\_\_\_\_ has  
not been blacklisted or debarred in the past by the Cantonment Board, Ambala or any other  
Central Govt. / State Govt./ Local Body/ Corporations/ Nagarpalika etc.

In case the above information is found false I/We are fully aware that the Tender will be  
rejected/ cancelled by the Cantonment Board, Ambala Cantt and EMD/ Security Deposit shall  
stand forfeited.

In addition to above Cantonment Board will not be responsible to pay the bills from any  
supply and completed / partially/ completed works.

Name, Signature and Stamp of the Tenderer

Date :

Place :

**FINAICIAL BID (COVER- II)**

To,

The Chief Executive Officer,  
Cantonment Board, Ambala

**SUBJECT: RATES FOR SUPPLY STITCHED SCHOOL UNIFORMS FOR CB SCHOOL STUDENTS.**

Sr No.	Name of Items	Sizes									
		22	24	26	28	30	32	34	36	38	40
1.	Pant : Unit Rate										
2.	Shirt : Unit Rate										

3.	Skirt : Unit Rate	Sizes						
		14	16	18	20	22	24	26

4	Salwar Kameez	6 <sup>th</sup> , 7 <sup>th</sup> & 8 <sup>th</sup> Class Girls Students	Unit Rate	Rs.
5	Dupatta	150 Nos.	Unit Rate	
6	Belt	1200 Nos.	Unit Rate	
7.	Socks	1200 Nos	Unit Rate	

- Approx 1200 Nos., Quantity may increase/decrease as per actual requirement/ strength of students.
- Qpprox.Qty 150 Nos. (Sr. No. 04)
- Rates inclusive all taxes and FOR at C.B.Schools

Date :

Place :

Name, Signature and Stamp of the Tenderer

Chief Executive Officer,  
Cantonment Board, Ambala Cantt.